

# ELECTRICAL ORDER FORM

# Garden State Exhibit Center

50 Atrium Drive, Somerset, NJ 08873

Phone 732-469-4000

Fax 732-563-4500

All orders must be accompanied by a credit card or check payable to: Garden State Exhibit Center, LLC

SHOW NAME \_\_\_\_\_

SHOW DATES \_\_\_\_\_

BOOTH NUMBER \_\_\_\_\_

## SCHEDULE OF PRICES FOR ELECTRICAL REQUIREMENTS

All orders MUST BE RECEIVED **10 DAYS PRIOR** to the first set-up day of event, accompanied with full payment or FLOOR PRICES will be charged.

LIGHTING AND UTILITY OUTLETS	Advance	Floor	**Sketch of booth if possible**	Quantity	Total
Minimum 500 Watts	\$95.00	\$125.00			
501 – 1000 Watts	\$131.00	\$161.00			
1001-1500 Watts	\$149.00	\$179.00			
1501 – 2000 Watts	\$165.00	\$195.00			
120 Volt-20 AMP Line	\$250.00	\$290.00			
Extension Cords/Power Strips	\$26.00	\$30.00			
100 Watt Clip on Light (electric not included)	\$30.00	\$35.00			
500-Watt Tripod Flood Light (electric not included)	\$50.00	\$65.00			

20 Amps and over require an installation appointment, please contract the Office Manager @ 732-469-4000 ext. 101. Labor is *not* included in the price. All appointments must be kept at the assigned time, a delay of 15 minutes or more will result in additional labor costs.

MOTOR AND EQUIPMENT OUTLETS	208 Single Phase Advance	208 Single Phase Floor	208 Three Phase Advance	208 Three Phase Floor	480 Volts Three Phase Advance	480 Volts Three Phase Floor	Quantity	Total
20 AMPS	\$348.00	\$465.00	\$400.00	\$559.00	\$600.00	\$740.00		
30 AMPS	\$406.00	\$553.00	\$463.00	\$656.00	\$650.00	\$800.00		
50 AMPS	\$467.00	\$608.00	\$520.00	\$740.00	\$700.00	\$860.00		
60 AMPS	\$517.00	\$702.00	\$570.00	\$814.00	\$980.00	\$1210.00		
80AMPS	\$579.00	\$797.00	\$645.00	\$928.00	\$1540.00	\$1910.00		
100 AMPS	\$677.00	\$990.00	\$744.00	\$1149.00	\$1630.00	\$2025.00		
200 AMPS	\$1173.00	\$1684.00	\$1307.00	\$2049.00	\$1705.00	\$2115.00		

<b>Add. Labor 20 amps &amp; over \$79.00 Per Hr.</b>	Hrs (Min 1hr.) x	Total Rate	Additional Labor Cost
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<b>24 HOUR SERVICE FOR FREEZERS, REFRIGERATION, ETC. (+50%)</b>	\$	<b>TOTAL REMITTED</b>	\$
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Company Name: _____	<b>NO TELEPHONE ORDERS ACCEPTED</b>  <b><u>ALL ORDERS ARE NON-REFUNDABLE</u></b>  <b>REMOVAL OF ANY CORDS OR POWER STRIPS OR ANY CONVENTION CENTER PROPERTY WILL RESULTS IN A CHARGE TO YOUR ACCOUNT</b>  <b><u>NJ STATE TAX IS INCLUDED ON ALL ORDERS</u></b>
Exhibit Name: _____	
Representative: _____	
Address: _____	
City/State/Zip: _____	
Phone Number: _____	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any of the amount of these charges. I also agree that all charges contained in this amount are correct and any disputes or requests for copies of charges must be made within five days after my departure. I represent that I am authorized to bind the indicated company or association.

Account Number \_\_\_\_\_

Card Member Name: (as it appears on card) \_\_\_\_\_

Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ MC VISA AMEX

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

# Electrical Service Order Rules and Regulations

\*Motor and Equipment prices (20 amps and above) (connect and disconnect) include material, Labor Cost additional. These prices do not include 24 hour service. If you wish to have 24 hour service hook-up on your equipment, please add 50% of your total amount for power. The exhibit Center has the right to turn all power off after show hours unless 24 hour service has been arranged and paid for in full.

## **GENERAL CONDITIONS**

### **CUSTOMER WILL BE RESPONSIBLE FOR FULL PAYMENT BEFORE INSTALLATION**

All orders must be received ten days prior to show and accompanied with full payment or they will be considered as late orders.

Late orders will be subject to floor price and possible delayed installation.

All orders are non-refundable

The Exhibit Center cannot be responsible for any damage to customer's equipment due to fluctuating voltages in the Exhibit Area.

Service will be supplied to equipment in the manner most convenient to The Garden State Exhibit Center, L.L.C. Each outlet supplied has a standard 3-pronged receptacle. It shall be the responsibility of the exhibitor to supply any adapters which may be necessary. (Each motor of 3-hp or more must be equipped with a fusible switch)

To facilitate installation, exhibitor must have all specific requirements available. Please be specific and list additional instruction below.

Garden State Exhibit Center, LLC. will not be liable or responsible for any loss, damage, or expense sustained or incurred by reason of any change, failure, interference, disruption, or defect in the supply or character of the electric energy furnished to the exhibit, or if the supply or character of the electrical energy supplied is not suitable for the exhibit's requirements.

## **RULES AND REGULATIONS**

All material and equipment furnished by the Center for this service shall remain the Center's property and shall be removed only by the Center at the close of the show.

All column and permanent building utility outlets are not part of booth space and are not to be used by Exhibitors.

All equipment, regardless of source of power, must comply with all federal, state and local statues, laws, ordinances, safety codes, rules and regulations.

All equipment, regardless of source of power, must be U.L. listed.

Use of electrical services must not exceed, in voltage, amperage, wattage, or overall load or usage, that requested on the Electrical Order Form.

## **SPECIFIC INSTRUCTIONS AS AUTHORIZED BY EXHIBITOR/REPRESENTATIVE**

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